

Elias Motsoaledi Local Municipality



P.O. Box 48
Groblersdal, 0470

Phone: (013) 262 3056/7/8/9
Fax: (013) 262 2893

Supply Chain Unit
Procurement

Our Ref:
Ons Verw: 11/08/16

Correspond with the Municipal Manager
Korrespondeer met die Munisipale Bestuurder

11/08/ 2016

INVITATION TO QUOTE (RFQ- 11/08/16)

Service providers are hereby requested to furnish us with a written quotation for the supply of the following items.

The price must indicate vat as well as delivery (where applicable).

In terms of Section 19 (b) of Elias Motsoaledi Local Municipality's Supply Chain Policy

DECORATION AND CATERING FOR INAGUAL MEETING

ITEM	DESCRIPTION OF GOODS	QUANTITY
1	<ul style="list-style-type: none">DECORATION, CATERING OF VIP FOR INAGUAL MEETING (Menu: Rice, Pap, Fried Fish, Hard Chicken, Beef Stew, 2 Veg, 1 Greek Salad and Gravy)	200
2	<ul style="list-style-type: none">500ml BOTTLED WATER	1000
3	<ul style="list-style-type: none">330ml Assorted 100% Juice	200

Quotations must be deposited in a box marked "**CATERING AND DECO – INAGUAL**" not later than **18 AUGUST 2016 at 09:00** Faxed or e-mailed quotations will not be considered. For further enquiries don't hesitate to phone (**SCM UNIT**) at 013 262 3056 or M Kgware for Technical Enquiries.

EVALUATION CRITERION (80/20)

Minimum Requirements:

- Central Supplier Database Summary Report
- Valid Tax Clearance Certificate
- Valid Company registration certificate
- Certified Copy of BBBEE certificate or a Sworn Affidavit (**Failure to submit BBB-EE or Sworn Affidavit; No points will be allocated, but will be evaluated further**)
- Fully Completed MBD 4, 8, 9 Forms
- Proof of Vip Catering Certificate be attached
- Engineering Certificate will be required after Installation
- Certified Copy of Catering Certificate from Department of Health
- Proof of Municipal Rates and taxes or Municipal Service Charges not owed by your Company or any of the Directors not in arrears for more than three months. Proof of residence where applicable.

General Notes:

- The council is not bound to accept the lowest or any quotation and the council reserve the right to appoint partially or wholly or not to appoint at all.



R.M MAREDI
MUNICIPAL MANAGER